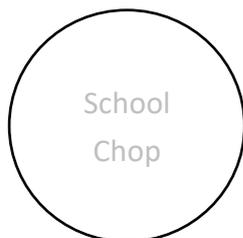


## MEMORANDUM OF PARTICIPATION

The purpose of this Memorandum is to promote cooperation, coordination and information sharing between the successful applicant (the “Participant”) and the Organisers.

1. Upon submission of the application by returning the Reply Slip, the Participant will be confirmed subject to the final decisions made by BEC based on the availability of funding and the carbon reduction potential.
2. The Participant will appoint a designated contact point to facilitate communication and handle issues regarding the Programme.
3. The Participant will allow the representatives of the Organisers and the designated contractor(s) to conduct school inspection for the evaluation of the current conditions of the school.
4. The Participant will share relevant documentation, records and information where appropriate and practicable for the evaluation of carbon emission and for the submission of BEAM Plus assessment.
5. The Participant will commit in participating in the Programme related ceremony, events, workshop, tour and activities.
6. The Participant will erect a commemorative plaque in prominent location in compliance with the Hong Kong Jockey Club Charities Trust’s recommendation to acknowledge their contributions.
7. The Participant acknowledges that the funding of the Programme covers only the hardware replacement work and retro-fitting works and exclude all future maintenance cost which is at the Participant’s own expense.
8. The Participant understands and agreed that all data collected or produced during the execution of this Programme may be published on the Programme’s website or may be used for future research or education purpose.
9. The Participant will liaise with Government authorities on the compliance of the routine school administrative duties.
10. The Participant will be liable to support for all statutory submissions made by the contractor related to the Programme.



Signature of Principal: \_\_\_\_\_

Name of Principal: \_\_\_\_\_

Date: \_\_\_\_\_

[26 August 2020 (Rev. 3)]

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